



Tadcaster & Villages
Community Engagement Forum

Tadcaster CEF Partnership Board



Agenda

Venue: The Ark

Date: Monday, 11 November 2019

Time: 7.00 pm

To: District and County Councillors
Councillors R Sweeting (Chair), K Ellis, D Mackay,
R Musgrave, A Lee

Co-opted members
Zoe Devine, Steve Cobb, Kirsty Perkins, Elizabeth Dixon,
Trevor Phillips and Avis Thomas

- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURES OF INTEREST**

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Board members should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not (in the case of Selby District Councillors) already entered in their Register of Interests.

Board members should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Board members should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the member may stay in the meeting, speak and vote on that item of business.

If in doubt, Board members are advised to seek advice from the Monitoring Officer.

3. MINUTES (Pages 1 - 6)

To confirm as a correct record the minutes of the Partnership Board meeting held on 9 September 2019.

4. CHAIRS REMARKS

To receive any remarks and updates from the Chair.

5. BOARD MEMBER VACANCIES - CO-OPTED MEMBERS

In addition to District and County Councillors, there will be up to 8 admitted co-opted Members on the Partnership Board. Normally the 8 would comprise up to 4 town or parish council representatives and up to 4 other community representatives co-opted by the Partnership Board, but the Partnership Board shall be free to determine a different proportion if it sees fit.

Co-opted members must be formally approved by the Partnership Board and will have voting rights in respect of any decisions or recommendations made by the Board.

The Board are asked to consider any proposals to fill the vacancies for two co-opted Members. These vacancies have arisen as Rev. Sue Sheriff and Mrs Bea Rowntree are no longer co-opted members of the Board.

6. FUNDING APPLICATIONS

To consider the attached applications for funding using the Funding Framework; Board members are required to refer to the Funding Framework when considering applications.

- (f) **APPLETON ROEBUCK PRESCHOOL GROUP, 'OUTDOOR HEALTH AND SAFETY EQUIPMENT', £446.00 (Pages 7 - 16)**

7. BUDGET UPDATE (Pages 17 - 18)

To consider the finance report.

8. ANNUAL IMPACT REPORT 2018-19 (Pages 19 - 26)

To consider and comment on the draft Tadcaster and Villages CEF Annual Impact Report for 2018-19.

9. CODE OF CONDUCT (Pages 27 - 30)

To remind members of the Partnership Board of the CEF Code of Conduct.

10. UPDATE ON PREVIOUS GRANTS AND PROJECTS (Pages 31 - 42)

To receive updates from the following funding recipients:

- 1st Tadcaster Girl Guides, 'Tadcaster Guide Unit Camping Equipment', £900
- 1st Tadcaster Scouts Group, 'Replacement of marquee style shelter', £500
- Stutton Village Social Committee, 'Funding to Purchase Equipment', £350

11. COMMUNICATIONS

To discuss any points of interest relating to the Tadcaster and Villages CEF that should be forwarded to Selby District Council's Communications Team to undertake publicity work.

12. COMMUNITY DEVELOPMENT PLAN (Pages 43 - 48)

To discuss the CEF's Community Development Plan.

13. FEEDBACK FROM RECENT FORUMS

To note any feedback regarding the Forum held on 23 September 2019 at Ulleskelf Village Hall; the theme was 'Addressing Crime and Crime Prevention Across Selby District', with a presentation from Inspector Martin Wedgwood.

14. FUTURE MEETINGS

To consider dates, themes and times for future meetings. The Board is also asked to consider expenditure of no more than £450 (plus VAT) to produce and distribute flyers to promote the next Forum.

Forum: Monday 18 November 2019, 6.30pm, Riley Smith Hall – 'Shaping Our Future – Interactive workshop to explore priorities and actions for the CEF to focus on over the coming years'

Board: Monday 27 January 2020, 7.00pm, The Ark, Tadcaster

Future:

A request has been submitted from a Mr Paul Emmott who would like to attend the March 2020 forum to talk about the proposed Brewing Heritage Centre in Tadcaster.

Janet Waggott

Janet Waggott
Chief Executive

For enquires relating to this agenda, please contact Victoria Foreman on 01757 292046 or vforeman@selby.gov.uk.

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Tadcaster & Villages
Community Engagement Forum

Minutes

Tadcaster CEF Partnership Board

Venue:	The Ark
Date:	Monday, 9 September 2019
Time:	7.00 pm
Present:	<u>District and County Councillors</u> Councillors R Sweeting (Chair), K Ellis, D Mackay, Dixon and Thomas
	<u>Co-opted Members</u> Elizabeth Dixon and Avis Thomas
Officers present:	Chris Hailey-Norris, Development Officer – Selby District AVS and Victoria Foreman, Democratic Services Officer – Selby District Council
Others present:	Mr Richard Barwick, Appleton Roebuck Tennis Club – Funding Applicant
Public:	0

17 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Andrew Lee and Richard Musgrave, and from Steve Cobb, Zoe Devine, Kirsty Perkins and Trevor Phillips.

18 DISCLOSURES OF INTEREST

There were no disclosures of interest.

19 MINUTES

The Partnership Board considered the minutes of the meeting held on 10 June 2019.

RESOLVED:

To confirm as a correct record the minutes of the Partnership Board meeting held on 10 June 2019.

20 CHAIRS REMARKS

The Chair was pleased to note that attendance at forums continued to be good and that the CEF was engaging with the community in a positive manner.

21 BOARD MEMBER VACANCIES - CO-OPTED MEMBERS

The Board noted that the two vacancies on the Board had been created due to Bea Rowntree and Rev Sue Sheriff stepping down from their roles on the Board, and were asked to give some thought as to prospective members to fill the vacancies.

RESOLVED:

To suggest prospective members to fill the two vacancies on the Board, and report these back to a future meeting.

22 FUNDING APPLICATIONS

The Board noted the funding framework and that the Chair had agreed that the application should be considered at the Board meeting despite its submission after the publication of the agenda.

The Chair indicated that a presentation from the applicant would be heard first, after which they would be asked to leave and the Board would discuss the application. The applicant would be advised if their application for funding had been successful in the following days by Democratic Services.

The Board considered the application from Appleton Roebuck Tennis Club, who had applied for £1,000 grant funding to revitalise one of the club's tennis courts. The Board were supportive of the application and agreed that it met the requirements of the funding framework.

Board Members were pleased to note that the club was used regularly by many people from the local community, there were fundraising events throughout the year and the facilities were well looked after by the committee of the Tennis Club.

It was suggested by the Board that the Tennis Club would be an ideal recipient of one of the CEF display plaques, indicating that it had received funding from the Tadcaster and Villages CEF.

RESOLVED:

To recommend that a grant of £1,000, to Appleton Roebuck Tennis Club towards the revitalisation of Court 3, be

approved as outlined in the application.

23 BUDGET UPDATE

The Board noted the budget update, which confirmed a balance of £15,153.30.

RESOLVED:

To note the budget update.

24 UPDATE ON PREVIOUS GRANTS AND PROJECTS

The Board received the impact reports set out in the agenda, which had been received regarding the White Horse Pub in Church Fenton, Selby District Disability Forum, the information boards for the flower-rich verges on Moor Lane in Tadcaster and Tadcaster and Villages Community Energy Ambassadors.

The Democratic Services Officer circulated pages 22 and 23 of the agenda at the meeting which had been missed out of the agenda packs due to a printing error.

RESOLVED:

To note the impact reports.

25 COMMUNICATIONS

The Board noted that the CEF commissioned films were ready for viewing by CEF Chairs at their meeting in September; once approved, the films would appear on the Council's CEF webpages and would also be shared widely with other stakeholders and groups. The Development Officer explained that the most engagement on the Council's webpages was with videos and it was hoped that the CEF videos would provide 'good news' stories for people to watch and share.

26 COMMUNITY DEVELOPMENT PLAN

An updated CDP had been circulated to the Board after publication of the agenda.

The Development Officer explained that the CDP needed to be reviewed and updated, and the process of doing so would begin soon with the production of an online survey and an interactive workshop on the CDP at the next Tadcaster and Villages forum on 18 November 2019 at Riley Smith Hall. The online survey would be produced by the Development Officer and then could be shared widely by the Council and Board Members to ensure the widest engagement possible.

It was proposed by CEF Chairs that there was a continuity of design for the CDPs across all 5 CEFs, but each with different priorities and goals.

RESOLVED:

- i. That the Development Officer to produce the online survey and to work in conjunction with the Democratic Services Officer on the planning for the CDP refresh workshop on 18 November 2019 at Riley Smith Hall.
- ii. To ask the Democratic Services Officer and Board Members to circulate the CDP refresh online survey as widely as possible.

27 COMMUNITY UPDATES

There were no community updates.

28 FEEDBACK FROM RECENT FORUMS

The Board discussed the forum held on 22 July 2019 at Riley Smith Hall about the work of the local Tadcaster and Villages CEF Disability Action Group, which had been led by the Selby District Disability Forum. The forum had been well attended and had provided some good interactive information about the work of the group.

The Board were pleased that the U3A was now operational in Tadcaster with a number of people having joined already.

Further events around the important topic of dementia were being planned, with a launch event for Selby District Dementia Action taking place on Thursday 10 October 2019 between 9.30am and 12 noon at Community House, Portholme Road, Selby. It was hoped that the event would help Selby District to develop its strategy for dementia in the coming years. Stalls for community organisations were available at the event should they wish to be represented.

The Development Officer asked that Board Members and Democratic Services distribute the flyer as widely as they could to encourage maximum attendance.

RESOLVED:

To ask Board Members and Democratic Services distribute the flyer for the launch of Selby District Dementia Action as widely as they could to encourage maximum attendance.

29 FUTURE MEETINGS

The future meetings of the Tadcaster and Villages CEF were considered by

the Board; the next forum would be on Monday 23 September 2019 at 6.30pm at Ulleskelf Village Hall. The theme of the meeting was 'Addressing Crime and Crime Prevention Across Selby District', with Inspector Martin Wedgewood in attendance.

The next Board meeting would be on 11 November 2019 at 7.00pm at The Ark, Tadcaster.

The following forum meeting on 18 November 2019 would be at the Riley Smith Hall from 6.30pm, and the theme would be the CDP refresh. It was suggested that personal invites on behalf of the Chairman of the Tadcaster and Villages CEF be sent out by Democratic Services to a number of individuals and organisations (such as Councillors, churches, schools, parish councils, community groups, Scouts, Girl Guides etc.) to encourage attendance at the forum.

RESOLVED:

- i. To note the future meetings of the Tadcaster and Villages CEF.**
- ii. To ask the Democratic Services Officer to send letter invitations out for the CDP refresh forum on 18 November 2019, on behalf of the Chairman of the Tadcaster and Villages CEF, to a number of individuals and organisations.**

The meeting closed at 7.26 pm.

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Agenda Item 6.1

COMMUNITY ENGAGEMENT FORUM

APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	Yes
Western CEF	

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section one: About your organisation

 Y

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

Q1.1 Organisation name

Appleton Roebuck Pre-School Group

Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
The Parish Rooms Daw Lane Appleton Roebuck York YO23 7DJ	
Telephone number one	Email address (if applicable)
07983 789482 (during opening hours)	info@appletonroebuckpreschool.co.uk
Telephone number two	Web address (if applicable)
	http://www.appletonroebuckpreschool.co.uk/

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mrs	Laura	Swain
Position or job title		
Funding & Marketing Co-Ordinator		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	Yes
Voluntary or community group	
Other	Please describe

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

When was your organisation set up?

Day	* see below	Month		Year	1978*
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*The Pre-School was set up in 1978. It registered with Ofsted in 1992 and became a charity in 1998.

Q1.5 Reference or registration numbers

Charity number	1166924
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Q1.6 Is your organisation VAT registered?

Yes		No	X
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Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Q1.7 Please list all other bodies that you have, or plan to apply to for funding

Name of Body / Organisation	Funding Awarded/Requested*
Co-op Community Fund	We have been accepted on this scheme, the amount to be awarded in November 2019 will probably be around £600, to be spent on technology for the children to use.
Tesco Bags Of Help Scheme	We have applied to this scheme for funding to be spent on refurbishing the gardens and grounds of the Parish Rooms where Pre-School is held. If successful we expect to be awarded anything up to £4,000.

*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

Outdoor Health & Safety Equipment

Q2.2 Please list the details of your application (500 words limit)

Appleton Roebuck Pre-School is a charitable run pre-school for children aged 2 to 5, serving the village of Appleton Roebuck and surrounding areas.

Fundraising plays an important part in keeping our pre-school open, and support from our parents and local communities are essential. All new play equipment and learning resources are paid for via fundraising, helping us to provide this valued service that is at the heart of our rural community.

Outdoor play features highly in our values, encouraging children to take part in physical exercise, learn about nature and generally benefit from being outside in the fresh air.

Our application is for funds to pay for some outdoor health & safety equipment which will enable our children to play outside safely and to help them learn about keeping themselves safe when they are out in the community.

The first item we would buy with the grant is a manual awning that would attach to the outside of the building that could then be pulled open in sunny weather providing a shadowed, sheltered area that the children could play in and be protected from the sun. This would allow a lot more outdoor learning possibilities in the Summer. The awning could also be used by other community groups (for example the Little Apples Playgroup, and families that book the building for their parties and events).

The second item we would buy with the grant is a road safety play set, this includes several road signs, bollards and a zebra crossing mat. As we live in a rural area the children do not have much experience of heavy traffic, varied road signs and pedestrian crossings, so this set will allow the children to learn about road safety. The play set can also be used in conjunction with the bikes, play-cars and other outdoor toys, to encourage imaginative play.

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.3 Is there a specific date your applications needed to be funded by?

No

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
<p>Objective 1:</p> <p>Community Safety, Health and Wellbeing</p>	<p>The manual awning would shade the pre-school children from the sun, therefore protecting their health and keeping them safe. It would also facilitate extra outdoor activities, thus helping to improve the children's general wellbeing.</p> <p>The road safety play set will help the children to learn road safety, for example teaching them how to use a zebra crossing safely. This will help keep the children safe on roads, both now and in the future. It will also encourage outdoor imaginative play which will contribute to their general wellbeing.</p>
<p>Objective 2:</p> <p>Leisure, Culture & Education</p>	<p>As mentioned before in the application, all new play equipment and learning resources are paid for via fundraising. If we are successful with the grant application then the new items we purchase will help greatly with the pre-school children's education and also help in the long-term by allowing us to keep the pre-school open and running.</p> <p>The manual awning will also be available for use by other community groups that spend their leisure time at Appleton Roebuck Parish Rooms (outside of pre-school hours).</p>

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

Throughout 2018/19 Appleton Roebuck Pre-School has had a record breaking year in terms of the number of children attending per week, with as many as 30 in July 2019. As the numbers increase we need to ensure that we have enough play equipment to amuse all the children, and to satisfy all their different abilities and preferences.

In addition, an increasing number of attendees also means that health and safety is crucial, helping to protect our children and keep them safe. For both these reasons the funding would be so gratefully received if we are successful.

As the Parish Rooms is not used exclusively by pre-school the space has to be versatile, often having to pack items away at the end of a session to make way for another community group or private booking. For this reason to manual awning would be really useful, being able to pull it open when needed, then close it up so as not to impact on other building users (but of course it would still be available to them if needed).

Appleton Roebuck Pre-School is a vital part of our rural community, the majority of local children attend for at least some of their pre-school life, and it aims to make the transition to primary school a seamless one. Pre-School follows the Early Years Foundation Stage (EYFS), a framework used nationwide to set standards for the learning, development and care of children from birth to 5 years old. This ensures that our children's early education is as good as it can be, and that they are ready to take on both Primary School and the rest of their education confidently. If successful the items purchased with this funding will contribute towards Pre-School's support of the EYFS framework, mainly covering (but not restricted to) the following areas:

- physical development
- personal, social & emotional development
- understanding the world

The Parish Rooms in Appleton Roebuck, where pre-school is held each weekday, is also used for other community groups - for example evening Pilates exercise classes, weekly Little Apples playgroup, fundraising events for local charities - and can also be booked out privately for birthdays and other functions. The manual awning will be made available to all of these groups and events, helping to promote sun safety in the Summer months.

As already mentioned the majority of the local children attend pre-school and it has a huge impact on the children and their parents - not just educationally but also socially. We organise fundraising events, social gatherings and many of the children form lifelong friendships whilst at pre-school. I cannot begin to emphasise how much of a good job the pre-school staff and committee do, and how much hard work they put in, and we need to continue to fundraise hard to ensure that this much-needed and much-loved facility is around in the years to come.

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
Road Safety Play Set - YPO	£196
Greenbay Manual Awning (or similar) plus fitting - Amazon	£250
Total Cost	£446

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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If yes, where will you get the other funding from and has this been secured?

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section Three: Declaration

(THIS PART OF THE APPLICATION FORM WILL NOT BE PUBLISHED OR MADE AVAILABLE TO THE PUBLIC)

Data Protection

We will use the information you give us during assessment and during the life of your grant (if awarded) to administer and analyse grants and for research purposes. We may give copies of all or some of this information to individuals and organisations we consult when assessing applications, administering the programme, monitoring grants and evaluating funding processes and to comply with legislation. These organisations may include accountants, external evaluators and other organisations or groups involved in delivering the programme.

We may share information with organisations and individuals with a legitimate interest in CEF applications and grants or specific funding programmes. Contact details of successful applicants may be passed on to Selby District Council and elected members for the purposes of informing them of the applicant's success. We have a duty to protect public funds and for that reason we may also share information with other government departments, organisations providing matched funding or for the prevention and detection of crime.

If you provide false or inaccurate information in your application or at any point in the life of any funding we award you and fraud is identified, we will provide details to fraud prevention agencies to prevent fraud and money laundering. If you are a company this will include the names of the Company Directors at the time of the fraud. You must undertake to inform all Directors, Trustees and Committee members of this notice.

Freedom of Information Act

The Freedom of Information Act 2000 gives members of the public the right to request any information that we hold. This includes information received from third parties, such as, although not limited to grant applicants, grant holders, contractors and people making a complaint.

If information is requested under the Freedom of Information Act we will release it, subject to exemptions; although we may choose to consult with you first. If you think that information you are providing may be exempt from release if requested, you should let us know when you apply.

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Declaration

Name of the organisation

Appleton Roebuck Pre-School Groups

Tick this box to confirm that you are authorised by your organisation to send this application to us and that you understand our obligations under the Data Protection Act 1998 and Freedom of Information Act 2000.

Y

Title	Forenames (in full)	Surname
Mrs	Laura	Swain
Position or job title		
Funding & Marketing Co-Ordinator		
Position in organisation		
Committee Member		
Home address (including postcode)		
4 Wheatley Croft Appleton Roebuck York YO23 7BX		
Date	09/10/2019	Signed
		<i>LSwain</i>

Q3.1 Your organisation's bank account

All organisations that receive a grant from us must have a UK-based bank or building society account in the name of their organisation.

Please confirm that you meet this requirement

Yes	Yes	No	
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If your application is approved, we will ask you to provide your bank details for payment.

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q3.2 Your organisation's accounts

Please provide details regarding your organisation's financial position. Select one option and fill in the amounts from your accounts or projection:

Y*	Information from the latest accounts approved by your organisation
	12 month projection because you've been running less than 15 months.

Account year ending

Day	31	Month	August	Year	2018
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Total income for the year	£65,338
Total expenditure for the year	£59,810
Surplus or deficit at the year end	£5,528
Total savings or reserves at year end	£21,222**

Has your organisation's accounts been independently audited?

Yes	Y	No	
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*I am using the accounts from year ending August 2018 as these have been finalised and independently audited, we are still waiting for the most recent year's accounts to be audited.

**Please note that whilst our total savings looks like a healthy figure £15,000 of this is put away in a long term savings account to be used in emergency only, for example if we needed a change of location. Therefore our day-to-day Pre-School bank balance was £6,222. At some times of the year we run at a loss, so this is used, along with fundraising money, to top up staff wages and to buy other necessary items. Therefore all new play equipment is paid for via extra fundraising.

Agenda Item 7

Tadcaster & Villages Community Engagement Forum

Financial Report. 1 April 2019 to 31 March 2020

Balance carried forward from 2018/19 £521.90

Grant from SDC for 2019/20 £20,000.00

This is the total budget available at the start of the financial year.

Total budget for 2019/20 £20,521.90

Ref.	Date Agreed	Date Paid	Paid to	Details	Amount (£)	
					Actual	Committed
	12-Sep-18		Wild Studios	CEF Promotional Videos		£185.00
		18.4.19	Ark Display Graphics	Information Board	£890.00	
		4.7.19	Createtvt	Flyers	£450.00	
	10.6.19	4.7.19	Scouts	Marquee Grant	£500.00	
	10.6.19	11.7.19	Reach	Flyers	£75.00	
	10.6.19	4.7.19	Temp	Cycling Festival	£500.00	
		8.7.19	Church Fenton SQD	REFUND	-£653.40	
	10.6.19	22.8.19	Tadcaster and Rural CIC	Funding - Tad Today Magazine 2019-20, agreed at Board 10.6.19	£3,422.00	
		22.8.19	Reach	Flyer Design	£75.00	
		5.9.19	Stutton Village Social Committee	Grant to replace lights	£350.00	
		1.8.19	Distinctive Catering	Catering for CEF Forum	£60.00	
		1.8.19	Riley Smith	Hire of Hall	£100.00	
		25.7.19	First Tadcaster Girl Guides	Grant for Camping Equipment	£900.00	
		1.10.19		Tad Budget	-£20,000.00	
		3.10.19	Appleton Roebuck Tennis Club	Grant for tennis court	£1,000.00	
		9.10.19	Trophy Store	CEF Plaques	£173.20	

Total Actual Spend to date -£12,158.20

Remaining Commitments not paid £185.00

This figure is the remaining budget available to spend (the total budget minus actual spend and commitments yet to pay).

Total budget remaining £32,495.10

This figure is the total budget available minus actual spend.

Total balance remaining £32,680.10

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Agenda Item 8

Tadcaster & Villages CEF Annual Impact Report 2018-19



Tadcaster & Villages
Community Engagement Forum



Chair's Foreword

It continues to be a pleasure being the Chair of the Tadcaster and Villages CEF.

We have had another busy year holding a range of themed events and funding a diverse range of community projects and initiatives.

I am particularly delighted at the successful impact we have made with the establishment of a U3A for the CEF area, following a successful themed event on Adult Learning.

We have continued to champion increased partnership work providing opportunities for residents to be kept informed of new community services and practical advice to address the issues we face.

Cllr Richard Sweeting, Chair, Tadcaster and Villages CEF Partnership Board

Introduction

Community Engagement Forums are a collaboration between a range of partners including the District Council, County Council, Town council, Parish Councils, Police, Fire and Rescue Service, local businesses and community groups along with individual residents. Our aim is to encourage, assist and empower the local community to create the environment and services they would like and need.

The Tadcaster & Villages Community Engagement Forum covers the following parishes: Acaster Selby; Appleton Roebuck; Barkston Ash; Biggin; Bilbrough; Bolton Percy; Catterton; Church Fenton; Colton; Grimston; Healaugh; Kirby Wharfe with North Milford; Lead; Little Fenton; Newton Kyme cum Toulston; Oxton; Saxton with Scarthingwell; Steeton; Stutton with Hazlewood; Tadcaster; Towton; and Ulleskelf.

Partnership Board work

During the year the Partnership Board has been addressing issues raised in the Community Development Plan. This included the funding and development of a range of activities, services and events.

Grants Awarded and Projects Developed

Across the year a total of £12,649 has been awarded to a range of projects and activities to further develop the ambitions of the Community Development Plan.

2434 (CHURCH FENTON) SQUADRON, ROYAL AIR FORCE AIR CADETS £999

To install a public access defibrillator at the site of the squadron.

MOOR LANE VERGES, TADCASTER, £1,250

For information boards for the flower-rich grass verges at Moor Lane, Tadcaster wide variety of flowers on the verges at Moor Lane, especially rare species such as the bee orchid.

1ST TADCASTER SCOUT GROUP £2,400

Repairs to Tadcaster Scouts Minibus and for external hard landscape at the Scout Hut.

We have been able to repair our minibus so that we can continue to use this to transport scouts cubs beavers and equipment to and from camps and other activities.

The completion of the toilet refurbishment has galvanised us to pursue further improvements to the facilities at the scout hut.

Widening the use of the scout hut as a community venue supports the ongoing development of both the Scouts and the Stutton playgroup along with the active inclusion of senior citizens in activities at the play group to promote community cohesion and understanding



CHURCH FENTON COMMUNITY HUB, 'WHITE HORSE PUB', £5,000

To assist with the development of the former pub to be developed as a Community Hub.

TADCASTER MAGNETS CARNIVAL COMMITTEE, 'TADCASTER CARNIVAL', £1,000

To contribute towards this community event.

TADCASTER PCC (THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S CHURCH) £2,000

For flexible seating and tables for St Mary's Church, Tadcaster. It was hoped that the new seating would allow the church to use space more flexibly and efficiently, and allow better access for more community groups and organisations.

Impact

Stutton Social Committee

Projector and PA system

This grant has made a big difference to what Stutton Social Committee has been able to provide for people of the Parish and those further afield. The equipment has been extremely beneficial to us. We feel very much encouraged to make future applications as and when the right projects arise. Thank you very much for your support on this occasion.

2434 Squadron Air Cadets

Support to purchase a new minibus

The minibus has enabled Cadets to attend a wider range of events and activities. We have also been able to recruit more Cadet and volunteer staff members

Friends of Tadcaster Library

Tadcaster Library Community Development

We have been able to work with a small number of volunteers who we are encouraging to take on further roles, organise events etc. Our new staff member is also helping us with social media and promotion of the library services and activities.

Tadcaster Rainbows, Brownies and Guides

Girl Guide Flags

Our original application for assistance with funding was due to opening two new Rainbow units in Tadcaster, Rainbows are girls aged 5-7yrs. Rainbow units were first introduced 25 years ago but until recently they did not have unit flags but processed with a small 'mascot' doll called Olivia. The Rainbows attended Remembrance Parade in Tadcaster for the first time last November and several of them asked why they didn't have a flag, they were very keen to take part and practised their marching with great enthusiasm.

We began to look at how out dated our Brownie and Guide flags were, the girls are all wearing the new uniform which are bright and modern and agreed we should look at replacing all our flags.

With so many extra-curricular activities available to young people these days we need to stay current and appealing to ensure our future.

Our new flags are modern and appeal to our young people. Feedback from the girls has been very positive;

'They're nice!'

'The new flags are bright!'

'I love the Rainbow flag!'

'They don't smell like the old ones!'

'I would like to carry it!'

All sections of Girl Guiding will be able to take part in civic services and parades.



4th Tadcaster Brownies



1st Tadcaster Rainbows



1st Tadcaster Guides



2nd Tadcaster Rainbows



Kelcbar Centre – Tadcaster
Dementia Friendly Café

There was a request from several local people in Tadcaster, who are either afflicted with or are carers for people effected with Dementia to have a place to meet within Tadcaster whereby carers and sufferers can meet, have a social time and to have a safe environment for themselves and loved ones.

The management committee of Kelcbar Social Centre took up the challenge to provide a place to meet. With the help of a grant from the Community Engagement Forum the management committee set up a weekly café on a Wednesday to meet the need of these local people, are providing volunteers to help with the café, as well as a light meal and refreshments throughout the café operating times.

Friends of Riverside School
Stone Circle Restoration Project

This has preserved a piece of history for the town and is being used by the school, especially for community events.



St Mary’s, Church, Tadcaster
Replacement of Church Tower Floodlights

This iconic part of the town can now be seen throughout the day in both daylight and at night, a symbol of the history and the hope of the town.



Tadcaster Stingrays
Coach Funding

The growth of the Stingrays with the help of Jemimas’ Coaching has seen a growth in opportunity for many younger swimmers with disabilities.

This is something that was sadly lacking in the area. We now have 3 swimming classes for those with Special Needs within the Junior Lesson Programme for those between the ages of 4 years and 11 years with the Stingrays available when they become confident in water and are a little older.

By having Jemima as a qualified coach, and the help of some volunteers who have expressed a wish to help with Stingrays, the continuation of the group is now assured.

Stutton Playgroup

Relocation costs following the move

In a practical sense we have now got a secure setting which meets the safeguarding requirements for Early Years and storage for our equipment.

Our children are particularly enjoying our larger outdoor area and the wealth of opportunities this offers for outdoor (and messy) play. This has also enhanced the environment within the Scout Hut for other users.



Tadcaster Gateways Project

To provide a 2 sleeper high bed in line with the two flower beds at the entrance to Station Road. This has made a wonderful addition in improving the vibrancy of a main entrance into Tadcaster and encouraged local businesses and residents to work together to maintain this new feature.

St John's Church Kirkby Wharfe

Window Restoration Project

There have been several outcomes:

- the successful completion of the work which has greatly enhanced the appearance of the church by bringing in full daylight through two of the main windows and removing green mould and damp ingress from one window.
- Strengthening of the local community's interest in the church and commitment to its restoration; this was shown by a very large support from a fundraising walk by three Ulleskelf people and a large participation in a fund raising event in December 2017. The CEF support added to the feeling of community backing.
- A new commitment to making the church more visible and tied to its benefice, by two recent PCC decisions - to open the church on Heritage Days and to set aside £500 a year for charitable giving to the needy in Tadcaster benefice.

Tadcaster Riverside Project

The flower bed will now become an integral part of the riverside and compliment the Riverside Project. The delivery of the Riverside Project in 2019 will promote Tadcaster bringing families from Tadcaster and surrounding villages to the Riverside. The increased footfall will have a positive impact on local businesses and the Town.

Public Forums

During the year 4 public meetings were held providing the opportunities for local residents to find out more about local initiatives.

Tadcaster & Villages Community Engagement Forum

Where to Turn When You Want To Learn

An exciting event to find out about the wide range of adult learning opportunities in our area.

With speakers from:

- W.E.A. (Workers Educational Association)
- USA (University of the 3rd Age)
- NYCC Adult Learning and Skills Service
- Tadcaster and Rural CIC

Monday 11th June 2018 at 6.30pm
Riley Smith Hall, 28 Westgate,
Tadcaster, LS24 9AB

Free Refreshments

Also at the event you will have the opportunity to speak to your Councillors, staff from Selby District Council, North Yorkshire Highways, North Yorkshire Police, and other Community and Voluntary Organisations.

Visit www.selby.gov.uk/cefs Please contact the Democratic Services team for further information on 01757 705101 or DemocraticServices@selby.gov.uk

Tadcaster & Villages Community Engagement Forum

June 2018

Adult Learning

This forum provided a wonderful opportunity to learn about the different adult learning organisations and services.

From this forum it was agreed there was a need to create a U3A for the Tadcaster and Villages area.

The CEF worked with the national U3A to create an awareness campaign and the hosting of an inaugural event, attended by 100 residents, to recruit volunteers and establish a steering committee.

September 2018

Church Fenton Community Shop

The event told the story of the local community coming together to take over the ownership and running of their local shop.

Tadcaster & Villages Community Engagement Forum

Church Fenton Community Shop

The story of how local residents saved a vital service for their village.

Monday 24th September 2018 at 6.30pm

Church Fenton Village Hall, Main Street, Church Fenton, Tadcaster LS24 9WD.

Also at the event you will have the opportunity to speak to your Councillors, staff from Selby District Council, North Yorkshire Highways, North Yorkshire Police, and other Community and Voluntary Organisations.

Visit www.selby.gov.uk/cefs Please contact the Democratic Services team for further information on 01757 705101 or DemocraticServices@selby.gov.uk

Tadcaster & Villages Community Engagement Forum

Church Fenton Community Shop

"So many people love the shop and depend on it... it feels great to help deliver that...to be part of something really, really good." Jo

"I have lived in the village for 25yrs but have met more people and made more friends since working in the shop than ever before" Sally

"...this amazing shop! It's everything from our wonderful team to our great customers - this shop is an absolute gem...I'm so proud of what we've all achieved!" Jane

To find out more about the work of the Tadcaster and Villages CEF please visit www.selby.gov.uk/cefs

Tadcaster & Villages Community Engagement Forum

January 2019

Inspiring Healthy Lifestyles

The forum focused on the work of IHL and new opportunities coming to the area. Attendees were able to participate in some seated chair exercises, led by one of the IHL coaches.

Tadcaster & Villages Community Engagement Forum

Dementia Forward
Care and Support for Life

Dementia Forward is a local charity that currently supports around 3000 people in North Yorkshire who are living in our communities and who have dementia.

You are invited to attend an interactive workshop that will cover;

- Who are Dementia Forward and what they do?
- What is dementia?
- Dementia and communication - why it's important to keep the lines of communication open with people living with dementia and tips on how to do this.
- How can I help to make my community dementia friendly and the importance and advantages of this?
- At the end of the workshop there will be time to put questions to the Dementia Forward team.

Monday 11th March 2019 at 6.30pm

Riley Smith Hall, 28 Westgate, Tadcaster, LS24 9AB

Also at the event you will have the opportunity to speak to your Councillors, staff from Selby District Council, North Yorkshire Highways, North Yorkshire Police, and other Community and Voluntary Organisations.

Please contact the Democratic Services team for further information on **01757 705101** or **DemocraticServices@selby.gov.uk**

Visit **www.selby.gov.uk/cefs**

FREE Food & Refreshments

Tadcaster & Villages Community Engagement Forum

Tadcaster & Villages Community Engagement Forum

A New You For 2019

Inspiring healthy lifestyles

The event will include a taster chair based exercise class, led by qualified Fitness Instructor, Elliot
www.northyorkshiresport.co.uk/strong-and-steady
Inspiring Healthy Lifestyles (IHL) will also talk about their other health/physical activity services.

"Inspiring healthy lifestyles (IHL) are the delivery partner for the Strong and Steady programme in the District of Selby. Their classes aim to build strength and balance in people aged 65 and over through a variety of exercises. In September 2018 IHL launched their first classes, one taking place at Selby Town Hall and the other at Sherburn Community Centre. They are now looking to develop the programme to include a class in a Tadcaster community venue".

Monday 14th January 2019 at 6.30pm

Riley Smith Hall, 28 Westgate, Tadcaster, LS24 9AB

Also at the event you will have the opportunity to speak to your Councillors, staff from Selby District Council, North Yorkshire Highways, North Yorkshire Police, and other Community and Voluntary Organisations

Visit **www.selby.gov.uk/cefs** Please contact the Democratic Services team for further information on **01757 705101** or **DemocraticServices@selby.gov.uk**

FREE Food & Refreshments

Tadcaster & Villages Community Engagement Forum

March 2019

Supporting People with Dementia

This thought provoking session was facilitated by Dementia Forward. They talked about the latest research on Dementia, how it affects people and their loved one, and what the community can do to become more Dementia friendly.

The following people make up the Partnership Board for the Tadcaster and Villages CEF:

District Councillors

Cllr Keith Ellis, Cllr Richard Sweeting

District and County Councillors

Cllr Andrew Lee, Cllr Donald Mackay, Cllr Richard Musgrave.

Community Activists

Steve Cobb, Zoe Devine, Elizabeth Dixon, Kirsty Perkins, Trevor Phillips, Avis Thomas

2019-20 Focus

This year we will be creating a new Community Development Plan.

This will involve consulting with residents and groups about their needs and what the priorities of the CEF should be. This will include a workshop and online survey.

We will also continue to promote the work of the CEF, funding available and host a range of engaging Public Forums.

How Can You Get Involved?

Information about the work of the CEF, future events and details about accessing funding can be found at www.selby.gov.uk/cefs

All of our meetings and events are open for the public to attend. Minutes and agendas can be accessed through the CEF website pages.

You can join the CEF mailing list to be sent all the latest news by emailing cefadmin@selby.gov.uk

You can also use the email address to let us know about any issues you feel need addressing in your community, or to suggest ideas for future Public Forums.

We look forward to hearing from you.



Agenda Item 9

CODE OF CONDUCT FOR MEMBERS OF THE COMMUNITY ENGAGEMENT FORUMS

PART 1 - GENERAL PROVISIONS

1. Scope

A Statutory Partner or Co-opted Member of the CEF must observe this Code of Conduct whenever he/she:

- (i) Conducts the business of the CEF;
- (ii) Acts as a representative of the CEF.

Where a Member of the CEF acts as a representative of the CEF on another relevant body, he/she must, when acting for that other body, comply with that other body's Code of Conduct.

2. When the Code applies

This Code of Conduct shall not have effect in relation to the activities of a Member of the CEF other than when acting in an official capacity.

3. General Obligations

As a CEF Member it is important that you recognise from the outset that you are required to play a role in your community. This means not simply offering your own views and opinions on local issues, or taking decisions that are based on your own self-interest.

The role of CEF Member is one that requires you to represent the views of your community, or your section of the community. In practice, this will involve discussing issues with people in the community to clarify their views and assess the strength of their feelings on different topics.

At some point it may be that you will find some conflict between your own personal views and interests and those of the community that you are representing. If such a situation does arise, make sure that the views of the community take precedence.

If the views of individuals on the CEF are allowed to take priority then the community will very quickly lose confidence in the CEF and its work may subsequently be devalued.

In some instances, it may be necessary and appropriate to declare an interest in the matter under discussion and to withdraw from that debate and decision-making. This will be the case where a reasonable member of the public, in full knowledge of relevant facts would be likely to conclude that your private interests are such that you cannot act in the public interest.

This Code of Conduct is based upon the principles of selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

In undertaking your duties as a member of the CEF

1. You must not behave in a way that a reasonable person would regard as disrespectful to them.
2. You must not bully or intimidate or attempt to bully or intimidate any person.
3. You must not do anything which compromises or is likely to compromise the impartiality of anyone who works for or on behalf of the Council.
4. You must not bring the Council, or your office as a CEF Member, into disrepute.
5. You must not do anything which may cause the Council to breach any equality enactment
6. You must not use or attempt to use your position as a CEF Member improperly to confer on or secure for yourself or any other person any advantage or disadvantage.
7. You must always use the resources of the Council in accordance with the Council's reasonable requirements and never use those resources for political purposes.
8. If, because of your membership of the CEF, you are in receipt of or are offered any gift or hospitality with an estimated value of £50 or more you must decline to accept any such gift or hospitality which could reasonably be perceived as creating an obligation upon the Council, or upon yourself as a member of the CEF.
9. You must not knowingly prevent, or attempt to prevent, another person from gaining access to information to which they are entitled by law.
10. You must not disclose information which is given to you in confidence, or information which you believe or ought reasonably to be aware is of a confidential nature, unless:
 - You have the consent of a person authorised to give it; or
 - You are required by law to do so; or
 - The disclosure is made to a third party for the purpose of obtaining professional advice, provided that the third party

agrees not to disclose the information to any other person; or

- The disclosure is reasonable, in the public interest, made in good faith, and made in compliance with the reasonable requirements of the Council.

4. Respect and Courtesy

For the effective conduct of the CEF's business there must be mutual respect, trust and courtesy in all meetings and contacts, both formal and informal, between Members of the CEF and officers of the council and partner organisations. This too plays a very important part in the CEF's reputation and how it is seen in public. It is very important that both Members of the CEF and officers remember their respective obligations and to do what they can to avoid criticism of other Members of the CEF, or other officers, in public places.

5. Discrimination

No CEF member will discriminate on any ground against any other member of the group or the public, in line with the Equalities Act 2010. Discriminatory language will not be used in discussions. All those who attend meetings have the right to be treated with dignity and respect, regardless of their race, colour, ethnic or national origins, nationality, gender, marital status, age, sexuality, religion or any other matter

6. Role of the Chair

In Partnership Board meetings the role of the Chair is a *formal* one; all speakers will be expected to address their comments to the Chair. This helps the Chair to keep control of the discussion.

In Community Sessions, where proceedings need not be so formal, the Chair may be content simply to steer the general direction of the discussion – this may be described as an *enabling* role.

The Chair is expected to know the rules by which the CEF functions, and ensure that at all stages of its work the CEF is operating in accordance with any procedures that are set down. In this context the Chair may be called upon to act as an arbiter when there is a disagreement about how the rules should be interpreted.

7. Breach of Code of Conduct

During the meeting if any member breaches the Code of Conduct they will be warned by the Chair, if this behaviour continues they will then be asked to leave the meeting.

If the member continues to breach the Code of Conduct or the behaviour is deemed serious enough then they may be asked not to attend the meetings

until such time that they agree to abide by the code.

8. Conclusion

It is hoped that, by following good practice and securing sensible and practical working relationships between Members of the CEF and others, we can provide one of the cornerstones of a successful public Community Engagement Forum.

Agenda Item 10

Grant Application T1569 Tadcaster Girl Guides

Unfortunately, the guide hut and camp store were broken into late last year, some of the tents were taken in the break in. Several of our remaining tents were old and have been repaired many times.

We have been fundraising to replace them but it is a slow process, we also approached Tadcaster and Villages CEF.

We were successful in receiving £900 from the CEF and have purchased;

4 Vango Ascott 500, 5 berth tunnel tents

4 Vango Ascott 500 Footprints

4 Vango Universal Carpets

2 door mats

We purchased a further 2 Vango Ascott 500, 5 berth tunnel tents from our fundraising.

We have further fundraising planed on 5th October 2019 and hope to raise sufficient funds to purchase footprints, carpets and doormats for the two additional tents.

The foot prints are a protective layer, providing warms and an additional layer to prolong the life on the tents ground sheet, they also provide a template for erecting the tent which the guides found useful as it was easy to make the tents too wide and overstretch the fabric.



The tent carpets are also a protective layer and can be placed in the bedroom pod for winter camping or as we used them in the tent body, again these provide a layer of protection to hopefully prolong the life of the groundsheets.



The doormats also form a protective layer as well as providing a place for the girls to leave wet boots!

We first used the tents at our Camp Skills Day in July. We had 70 Rainbows, Brownies, Guides and leaders attend.



The girls took part in a range of activities, putting up tents, cooking on open fires and den building



20 Guides and leaders slept overnight in the new tents.

We plan to do this again next year and are now able to offer

The younger girls the chance to camp out.



The tents were used a second time when 12 guides and 3 leaders attended Wellies and Wristbands – a festival style camp at Waddow Hall in Clitheroe.

Feedback from the girls about the new tents was very positive. They are already very proficient at erecting the tents. The porch is invaluable in stopping water from dripping into the tent.



The girls were very keen to learn how to care for the tents to make sure they were left in the condition they found them.

They learnt the importance of sweeping out the pods and cleaning the pegs!



Objective 1 – To purchase equipment to enable us to camp in a safe environment, to be able to offer the opportunity to camp to more girls and to build their skills from a younger age.

We achieved all these objectives at our camp skills day.

Objective 2 – Show we are current, modern and raise our profile.

We achieved this objective the girls all think the new equipment is great and have a sense of responsibility to look after it. Thanks to the media release from Julie Walden Girlguiding has been promoted through the CEF, SDC Facebook page and magazine, Tadcaster Today Magazine, Minster FM Facebook page.

We already have plans to camp 3 times next year, we will be repeating the camp skills day for all sections with different activities available. We are taking a group to Essex International Jamboree in August and also plan to camp with guides from Sherburn in Elmet on the Wirral in May.

Many thanks to Tadcaster and Villages CEF for your support, it is greatly appreciated.

Pauline Ducat

Laeder

Tadcasterguides@hotmail.co.uk

22/09/2019

End of Project Impact Report

Total Grant Awarded	£500.00
Date Awarded	10 June 2019
Organisation Name	1 st Tadcaster Scouts Group
Address	The Old Orchard Scout HQ, Fir Tree Crescent, Tadcaster, LS24 9HY
Project Title / Description	Replacement of marquee style shelter
Contact Name	Mr W Hirst
Email	williamhirst@live.co.uk
Telephone	07585 902367

Did your project achieve any of the following? Please tick all which are relevant and provide further information;

Achievement	Yes?	If Yes, please provide further details
Greater awareness of your work		
More clients		
More volunteers		
More funding		
Improved facilities		Yes – the previous shelter was damaged irreparable in a storm whilst on a camp near Whitby- the shelter is needed for cooking in whilst away on camp
New service/s		
Increase in skills / knowledge		

Please list the overall difference your project has made and the key benefits

As above- replacement of damaged shelter

Please attach any photographs, quotes from beneficiaries etc. and detail below (attach on a separate sheet or append if necessary)

Copy of quotation, invoice and photo of shelter attached.

Please detail how your project has met the Community Development Plan objectives that were identified in your funding application.

Objective 1:

Theme 3 –community leisure, culture and education

The scouts is both a voluntary and a community group.

The scouts is run by unpaid volunteers.

Scouting is an expanding, active leisure provision meeting a growing local demand.

The scouts and explorers cater specifically to teenagers and promotes social development.

Replacement of the marquee is essential to allow future camps to take place

Objective 2:

Theme 4 – community safety, health and well being

Scouting is a constructive, creative and active leisure activity that increasing numbers of children in Tadcaster are becoming involved with.

Scouting supports young people to take a more active role in civic society as they grow up.

Going on camp is an core activity for scouting which has a significant positive effect on the personal development of those involved

Please detail any additional benefits or objectives that your project met that wasn't expected / outlined in the original application for funding.

Any further comments

Everyone at Tadcaster scouts would like to extend their thanks to the CEF for continuing to support the work we do.

We held our AGM today at the close of our group camp near Stockton on the Forest. (over 100 children and their parents we present at the meeting)

We discussed the support we have had from the CEF and how useful this has been to us in being able to meet 'one off' expenses incurred in helping to develop our provision for young people in Tadcaster



End of project impact report

Grant Awarded: £350

Date Awarded: 14 June 2019

Organisation Details

Name: Stutton Social Committee

Address: Paddock House, Manor Rd,
Stutton,
Tadcaster.

Postcode:LS24 9BR

Project Details

Project Title / Description: Purchase of generator

Contact Name: Emily Tudball Tel: 01937 360187

IMPACT REPORT FOR PERIOD June 2019 TO October 2019

Q1 In no more than 500 words please outline the key outcomes of your project.

The generator has been a fantastic purchase (we bought a larger generator with light tower and SSC funded the difference) enabling us to enhance the facilities we provide at our events, in particular our summer fete and looking forward our bonfire night celebrations. The generator has enabled us to have reliable and safe electrical supply for our outdoor events, powering all our PA, lighting and refreshment needs.

This has helped us to improve our events, enhance the experience for those attending and ensure the safety of those running and attending our events.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

Promoting the economy:

The equipment was purchased locally in North Yorkshire. It has helped us to improve our events, particularly our fete, which we invite local Tadcaster traders to sell their produce.

Health and wellbeing:

We have used the generator at events, specifically those which are outside and engage with the wider community, including our fete. Our events help us bring the community together, offering opportunities for those who might not want to socialise at a pub and would otherwise be on their own.

Community safety:

The generator has improved our power supply situation, ensuring safe and effective PA use, power for refreshments and particularly for our bonfire events, safe and effective lighting, reducing the risk of slips and trips at this night time event.

The equipment will continue be used to help bring the community together.

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

N/A

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Any other comments on the project and its success:

This grant has made a big difference to what Stutton Social Committee has been able to provide for people of the Parish and those further afield. The equipment has been extremely beneficial to us. We feel very much encouraged to make future applications as and when the right projects arise.

We continue to endeavour to build community spirit, community cohesion and make regular donations to charity. This year, in part aided by the CEF award, SSC has been able to make donations of over £3000 to local and national charities, including: Yorkshire Air Ambulance, Help for Heroes; Royal British Legion, Stutton Village Hall Committee, etc.

Thank you very much for your support on this occasion.

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Agenda Item 12

Tadcaster and Villages CEF Community Development Plan 2017-2020



Action Plan (Updated October 2019)

Economy, retail, and tourism		Lead Board member:		
What do we want to do?	How will we do it?	When will it be done?	Indicative cost	Delivery partner
Tadcaster Regeneration	Cycling Festival Legacy Budget of £? Tadcaster Events Coordinating Team Awaiting wash-up Bridge Celebrations Legacy Budget of £8000 Projects to be finalised SDC £ to be determined, Develop ideas for SDC on master planning and regeneration strategies.	2017/18	£?	David Gluck
Brown tourist road signs	Audit current provision (NYCC) and identify attractions to add. Funding from CEF. T&R CIC project underway - report due June 2018. Linked to SDC-led district wide visitor strategy. The "Tadcaster Visitor Strategy" will identify a series of key measures for the town including investigating options for: <ul style="list-style-type: none"> ▪ Brown signs ▪ Other signage ▪ Blue plaques ▪ Visitor information ▪ Visitor Centre 	2017/18	£	NYCC/SDC
	Aug 18 - T&R CIC Project underway - report due September 2018. Linked to SDC-led district wide visitor strategy.			
	Project incorporated into Tadcaster Visitor Strategy – being discussed by TTC 6/11/18.			
Tadcaster/Towton Visitor centre	Identify location for a visitor centre, work with Towton Battlefield Society/HLF/HE. T&R CIC has funding secured for a display of local artefacts and information to be based at Manor Farm Community Hub until a more permanent visitor centre can be established.	2017/18 – pop-up	£	Towton Battlefield Society/TPC
	Aug 18 - T&R CIC Funding secured for display to be based at Manor Farm until a more permanent visitor centre can be established. Investigating alternative properties in the town centre.	2018/19 permanent		T&R CIC

	Jan 19 - Tadcaster Visitor Strategy and Action Plan – now published and disseminated to key partners.			
	Headley Hall WW1 Airfield - Heritage Lottery backed project working with TGS	Commencing February 2019.		
Business Forum & events	Establish a regular series of business support events and a Forum.	2017	£4,260	David Gluck
	<p>T&R CIC project being delivered with support from the CEF to 31/3/18. Proposal for future delivery agreed by Partnership Board 15/1/18.</p> <p>Project now being delivered as a voluntary action by T&R CIC. Latest Forum took place 11/4/18 at the Lemon Tree. Next due 5/9/18 at Tadcaster Albion. Since re-launching the Forum, 4 very successful events have been held with over 30 attendees at each.</p> <p>T&R CIC are now considering how best to resource the Forum going forward so that it becomes sustainable.</p>			TGS/ Tadcaster Traders/SDC
	<p>Oct 18 - Forum has met 5 times in 2018, including recent Crime Special on 22/10/18. 1 more planned for 2018.</p> <p>Organised Business Conference with BNG at Scarthingwell, 28/9/18.</p> <p>Delivered Shape your Future with TGS, 6/3/18. Organising 2019 event for 19/2/19</p>			
	Jan 19 - Tadcaster BID – T&R CIC submitted proposal to SDC for funding the business engagement and business planning element and establishing the new BID Company.	2019		T&R CIC
Manor Farm	Develop Manor Farm into a community hub NYCC, COMA: £5000 for 1st phase work. NYCC Stronger Communities grant of £4000 for 2nd phase. PBA The Bridge Project EOI submitted. Negotiations underway with NYCC and The Bridge Project. Full business case underway.	2017	£9,000	David Gluck
	Manor Farm - T&R CIC relocating to begin new management of the Centre.	February 2019		T&R CIC
	Community ownership has commenced, and refurbishment taking place	May 19		

Community Transport	Consultation on Community Transport being conducted through Stronger Communities Funding.	2018	£3,000	Selby District AVS
White Horse Community Hub Church Fenton	<p>The CFCH Community Share issue closed on 1st October. We have 199 shareholders. Share capital raised exceeded our target, this together with corporate sponsorship and grant aid has enabled us to finance the first tranche of refurbishment works without resorting to the Parish Council, thus reducing the planned public works loan drawdown by £45,000. This in time will mean the surplus available for other community projects will be greater than originally planned.</p> <p>Our tenants are preparing for their first recruitment open day, to be held at Church Fenton Village Hall, it is being planned for mid-November to recruit staff for The White Horse. They are expecting to employ around 30 staff of which they hope to recruit at least 80% from CF and surrounding villages.</p> <p>CFCH Ltd hosted a vision evening in September at CF village hall. Approximately 110 people attended many of them shareholders. Our tenants were introduced and the plans for the pub, its operating style and ambitions were shared with the audience.</p>	2019		CFCH Ltd

Leisure, culture and education		Lead Board member:		
What do we want to do?	How will we do it?	When will it be done?	Indicative cost	Delivery partner
Development of the CEF	CEF series of 11 films complete and uploaded to the CEF pages on the SDC website.	Oct 2019		
	Wall plaques have been agreed and ordered.	Oct 2019		
	Annual impact reports completed and submitted	Summer 2019		Selby District AVS
	<p>Online survey created for the development of the new CDP https://www.surveymonkey.co.uk/r/ShapingOurFutureTAV Workshop to be held to contribute to the survey</p>	Ongoing into early 2020		Selby District AVS

Annual events calendar & supported events and activities	Develop forward programme of events with external experts e.g. DepArt Small grants	2016/17	£	DepArt
	UCI World Championships –developing plans for community-led Cycling Festival, work has been ongoing including involvement of the Tadcaster and Villages CEF Disability Action Group.	September 2019		TEMPT
	County and Regional awards for Tadcrafters and TEMPT!			
WEA Development	WEA has a range of courses in Tadcaster planned for the Autumn and Spring terms and are hoping to add some more health and well-being courses such as mindfulness and crafts. A range of venues are being used across the town including the Library, the Methodists Church, and the Riley Smith Hall. We are hoping to be able to work more closely with the Manor Farm Centre when it transfers from NYCC control.	2018		Su Morgan WEA
	WEA Wellbeing course, commenced at Manor Farm.	Jan 2019		WEA
	Managing Your Emotions – 2 courses successfully taking place.	2019		WEA
CEF Public Forums	Sep 19 – next forum to focus on Crime and Crime Prevention. Promotional publicity has been produced and circulated.	29 th July 2019		Selby District AVS
	Nov 19 – next Forum to focus on new CDP. Flyer has been created and is being delivered across Tadcaster.	18 th November 2019		Selby District AVS
U3A Development	Promotional stall at the retirement Fair	March 19		Selby District AVS / U3A
	Inaugural meeting promoted and held at Riley Smith Hall over 50 residents attended	March 19		Selby District AVS / U3A
	Committee established and meeting at Manor Farm	April 19 onwards		U3A
Tadcaster Today	Tadcaster Town Council Edition 1 distributed. Edition 2 due out end June.	June 2017		David Gluck
	Regular 2-page spread produced to promote the CEF, funding opportunities and future activities. Latest article submitted March 2018	Ongoing		Selby District AVS
	Oct 18 - Final 2018 edition due out November 2018. New Comms proposal submitted to CEF.			

Riverside Park	Investment programme on the Riverside to follow planning permission & works on the Bridge	2017/18	£	Groundwork/ Tadcaster Town Council
Tadcaster community library	Work with the new volunteer led library to identify opportunities to support and add value	2017/18		Tadcaster Library
	Oct 18 – planning meeting held in September to commence development work over the coming months. Action plan has been developed.	2018/19		Selby District AVS
	Jan 19 – work has commenced on funding applications.	2019		Selby District AVS
Creation of a new service for local people living with a disability to address their needs	<p>Jan 19 - We had our fantastic launch event back in September in partnership with Selby district AVS and inspiring healthy lifestyles. Following this we have met monthly since October and the group is very strong. We have roughly 9 members at each meeting made up of those with disabilities, people supporting those with disabilities and those from the local community wanting to make access better for all. Some of the main areas we are looking at currently include:</p> <ul style="list-style-type: none"> - Promoting disability services already available within the Tadcaster villages area. We have been working with the local town council who have agreed to allow us to have a page on their new website. - Working with the local events committee to maximise the potential of the Selby Road races event coming up in September. Looking at promoting disabled sports. As well as other opportunities throughout the year. - Working with local businesses to look at access issues and how these can be overcome. Using the Tadcaster access survey carried out by a member of the town council as a great starting point, as well as mystery shopping in and around Tadcaster. 			Selby District Disability Forum
	<p>Meetings continue to take place and discussions with other forums in the area regarding the needs of people with disabilities.</p> <p>Representatives of the group delivered a presentation at the July CEF Forum regarding their work, local achievements and awareness raising of disability issues.</p>	Ongoing		SDDF

	Meeting agreed to review Strategic Future of SDDF with the instigation of different local action groups	9 th Dec 2019		SDDF / Selby District AVS
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Community safety, health and well-being		Lead Board member:		
What do we want to do?	How will we do it?	When will it be done?	Indicative cost	Delivery partner
Support to young people's groups/organisations	Manor Farm will be fully operational as a Youth and Community Centre again in 2018 once asset transfer from NYCC to T&R CIC is complete in October 2018.			T&R CIC The Bridge Project
	Oct 18 - T&R is awaiting transfer of Manor Farm from NYCC at present. Funding supporting this received from NYCC Stronger Communities. Running costs for the future of the Centre is being sought.			

Chris Hailey Norris
Tadcaster and Villages CEF Development Officer
October 2019